



FREEDOM OF INFORMATION LAW SUBJECT MATTER LIST

As of January 1, 2024

- Accounts Payable-Related Documents
- Advertising
- Annual Reports
- Bank Correspondence
- Bid Results
- Board and Committee Meeting Agendas, Resolutions, Minutes and Recordings
- Bond Documents
- Budget Documents
- Capital Program & Capital Budget Files
- Compliance Filings
- Contract/Agreement Files
- Contract Purchasing Files and Ledgers
- Disaster Preparedness and Recovery Plans
- Drawings and Schematics
- Employee Benefits Records
- Ethics Filings and Records
- Employees' Schedules
- Financial Reports and Statements
- Freedom of Information (FOIL) Requests and Appeals
- General Correspondence
- Grant Applications
- Grievances
- Ground Leases and Land Transactions
- Health Insurance Files
- Incident/Accident Reports
- Internal Audit Reports and Responses
- Internal Control Audit Reports
- Investment Records
- Job Postings
- Legal Project Files
- Legislation
- Maintenance & Operations Records
- Minority and Women-Owned Business Development Quarterly Utilization Reports
- Name, Title and Salary of all Employees
- Notices
- Parks Rules and Regulations



**Roosevelt Island
Operating Corporation**

- Payroll Processing Reports and Records
- Permits
- Policies and Procedures
- Press Releases
- Project/Study Files
- Property Damage and Equipment Claims and Reports
- Purchase Requisitions, Orders, Invoices, and Billing Records
- Records Disposal and Storage Files
- Request For Proposal (RFP) Files and Ads
- Retention Schedules