



**Roosevelt Island
Operating Corporation**
of the State of New York
524 Main Street
Roosevelt Island, NY 10044
(212) 832-4540
www.rioc.ny.gov

REQUEST FOR ACCESS TO RECORDS UNDER THE FREEDOM OF INFORMATION LAW (FOIL)

DATE OF REQUEST: _____

REQUESTER'S NAME: _____

STREET ADDRESS: _____

APT: # _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBERS: (Home) _____

(Business) _____

EMAIL: _____

Dear Records Access Officer:

Pursuant to Public Officers Law § 84 ("FOIL"), I hereby request the following records of the Roosevelt Island Operating Corporation of the State of New York ("RIOC"):

(1)

(2)

(3)

The regulations of RIOC with respect to FOIL provide that there is no fee charged by RIOC to search and certify records for inspection or for my inspection of records. Should I request photocopies of any records to which RIOC grants me access, I will pay RIOC twenty-five cents per page for photocopies of any records that do not exceed 9 inches by 14 inches and the actual copying cost, excluding fixed agency cost, for copies of records that are more than such size.

Very truly yours,

Signature _____

(Type-in your name)